



Leicester
City Council

WARDS AFFECTED
City Wide

CABINET

1st September 2008

Capital Programme - Festivals & Events Infrastructure Project

Report of the Corporate Director, Regeneration & Culture

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to provide further information to Cabinet on the programme of Festivals and Events capital works included within the 2008/09 Capital Programme and to seek approval to commence the project.

2. SUMMARY

- 2.1 This funding is needed for essential parks infrastructure to increase health & safety at events and reduce expenditure currently used to contract out these services. Events and activities on parks, directly managed by Leicester City Council, have seen a growth in attendance in recent years which has resulted in higher costs due to the health & safety requirements. In addition the number of parks bookings has doubled since 2006 and having on site services will ensure that the use of generators etc. will not be necessary.

3. RECOMMENDATIONS

- 3.1 Cabinet approve the commencement of the work at a cost of £100,000 from the 2008/09 Capital Programme.

4. REPORT

- 4.1 The sum of £100,000 was agreed by Cabinet for the purpose of providing essential service infrastructure on Victoria Park, Bede Park, Humberstone Park & Spinney Hill Park to ensure compliance with Health & Safety requirements for outdoor festivals & events.

- 4.2 The proposed essential infrastructure/services are described below.

4.3 £25k Water points on Victoria Park incl. stand pipes

- Necessary for health & safety on site.
- Will increase public welfare.
- No existing water points on park.
- Reduce costs for future events as water bowsers/ bottled water will not have to be brought on site e.g. Caribbean Carnival, Vasakhi Football tournament, Leicester Marathon, etc.
- Increased numbers of events on parks.

- Will be used to support DMH events e.g. Summer Sundae, Big Session.
- Will be used for commercial events e.g. Circus/ Radio One Roadshow (BBC).

4.4 **£25k Mains power points on Victoria Park**

- At present organisers bring generators to events e.g. caterers, funfairs, staging.
- Improved health & safety e.g. less fumes, less noise pollution, site space,
- Reduced fire risks e.g. less potentially flammable fuel on site.
- Reduced costs to event organisers, no need to hire in generators.

4.5 **£18k Supply & lay Monoblock on Victoria Park**

- Access/ egress to the event arena for emergency service vehicles.
- Vehicle access for event organisers/ infrastructure.
- Reduce the risk of ground damage to the park.
- Access to site in all weathers.
- Reduce costs for event organisers e.g. re-instatement fees.
- Joint project with Football Investment Strategy.

4.6 **£2k Water points on Bede Park incl. stand pipes**

- Necessary for health & safety on site.
- Will increase public welfare.
- No existing water points on park.
- Reduce costs for future events as water bowsers/ bottled water will not have to be brought on site e.g. Riverside Festival, DNA Music Festival, community events.

4.7 **£10k Mains power points on Bede Park**

- At present organisers bring generators to events i.e. caterers, funfairs, staging.
- Improved health & safety e.g. less fumes, less noise pollution, site space,
- Reduced fire risks e.g. less potentially flammable fuel on site.

4.8 **£20k 4x temporary lighting columns for Spinney Hill Park and Humberstone Park***

- Increased number of events on SHP and HP e.g. Pakistan Independence Day, Eid Prayer celebrations x2, sport fixtures, Holi Festival, Humberstone Park Bonfire, Sports Fixtures, family fun days, community events, etc.
- Risk Management e.g. reduce crime/ anti social behaviour, supports set up and dismantle of infrastructure.
- Reduces costs to organisers e.g. lighting columns do not need to be hired in.

* Temporary lighting columns are a set of 4 high power lights on a column, these are powered by a generator and attached to a trailer.

5. **FINANCIAL, LEGAL AND OTHER IMPLICATIONS**

5.1. **Financial Implications**

- 5.1.1 There is a total budget of £100,000 in the corporate capital programme 2008/9 for Festival Services infrastructure work requiring further approval.

Martin Judson, Head of Resources, Regeneration & Culture (Ext.297390)

5.2 Legal Implications

5.2.1 The Report Author is advised to contact Legal Services on the most appropriate form of contract to be used for the individual works referred to in this Report. It may be advisable to tender one contract as a Framework and be able to select individual works packages from within it.

Rebecca Jenkyn, Senior Solicitor, Commercial and General (Ext.296378)

6. OTHER IMPLICATIONS

OTHER IMPLICATIONS	YES/NO	Paragraph References within the report
Equal Opportunities	N	
Policy	N	
Sustainable and Environmental	Y	4.4, 4.7 Reduce pollution i.e. use of generators, noise pollution.
Crime and Disorder	Y	4.8, 4.9 Safe environment i.e. a well lit event site.
Human Rights Act	N	
Elderly/People on Low Income	Y	4.3, 4.4, 4.5, 4.6, 4.8, 4.9 Event costs reduced by services being made available on site therefore finances can be diverted into programming and other forms of infrastructure/ remove entry fees.

7. RISK ASSESSMENT MATRIX

Risk	Likelihood L/M/H	Severity Impact L/M/H	Control Actions (if necessary/appropriate)
1. Damage to underground piping/ cables whilst infrastructure being set up.	L	H	CAT scan on site prior to set up. Defined site plans provided by event organisers. Provision of site plans from Parks identifying underground services. Contingency plans i.e. water bowsers, bottled water, generators.
2. Monoblock – Emergency access and egress on the park may be compromised if not in place.	L	H	Temporary tracking hired in on a regular basis due to the number of events on the park. New ball court is being installed over the main existing emergency access route.
3. Lighting columns – increased risk of injury to park users/ events users i.e. large	M	M	Hire in temporary lighting columns or have no lighting on site leading to higher risk.

crowds, evacuation, crime & safety.			
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L – Low
M – Medium
H - High

L – Low
M – Medium
H - High

8. BACKGROUND PAPERS – LOCAL GOVERNMENT ACT 1972

None

9. CONSULTATIONS

Consultation has been undertaken with Parks, Landscapes, Street Lighting, De Montfort Hall and Property Services (all LCC).

Richard Welburn, Head of Parks & Green Spaces

Stewart Doughty, Parks Manager

Ryan Dennis, Lighting Design

Manjeet Virdee, Team Leader, Lighting Design

Eddy Beilby, Operational Property Manager

Jim O'Mahoney, Senior Technician, De Montfort Hall

Nick Ladlow, Arts & Museums

Martin Judson, Head of Resources, Regeneration & Culture

Rebecca Jenkyn, Senior Solicitor, Resources.

There has also been liaison with event organisers and the Event Advisory group and Parks Services have discussed proposals at public Parks User Group meetings.

10. REPORT AUTHOR

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Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)