



Leicester  
City Council

**MEETING OF THE NEIGHBOURHOOD SERVICES SCRUTINY  
COMMISSION**

**DATE: THURSDAY, 1 JULY 2021**  
**TIME: 5:30 pm**  
**PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles Street,  
Leicester, LE1 1FZ**

**Members of the Committee**

Councillor Thalukdar (Chair)  
Councillor Solanki (Vice-Chair)

Councillors Joshi, Nangreave, O'Donnell, Waddington and Westley  
One unallocated Labour group place  
One unallocated non group place

For Monitoring Officer

**Officer contacts:**

**Anita Patel (Scrutiny Policy Officer)**  
**Jacob Mann (Democratic Support Officer),**  
Tel: 0116 454 5843, e-mail: [Jacob.Mann@leicester.gov.uk](mailto:Jacob.Mann@leicester.gov.uk)  
Leicester City Council, 115 Charles Street, Leicester, LE1 1FZ

## Information for members of the public

### Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, and Scrutiny Commissions and see copies of agendas and minutes.

However, on occasion, meetings may, for reasons set out in law, need to consider some items in private.

Due to COVID restrictions, public access in person is limited to ensure social distancing. We would encourage you to view the meeting online but if you wish to attend in person, you are required to contact the Democratic Support Officer in advance of the meeting regarding arrangements for public attendance. A guide to attending public meetings can be found here: <https://www.leicester.gov.uk/your-council/decisions-meetings-and-minutes/public-attendance-at-council-meetings-during-covid-19/>

Members of the public can follow a live stream of the meeting on the Council's website at this link: <http://www.leicester.public-i.tv/core/portal/webcasts>

Dates of meetings and copies of public agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk), or by contacting us using the details below.

To hold this meeting in as Covid-safe a way as possible, all attendees are asked to follow current Government guidance and:

- maintain distancing while entering and leaving the room/building;
- remain seated and maintain distancing between seats during the meeting;
- wear face coverings throughout the meeting unless speaking or exempt;
- make use of the hand sanitiser available;
- when moving about the building to follow signs about traffic flows, lift capacities etc;
- comply with Test and Trace requirements by scanning the QR code at the entrance to the building and/or giving their name and contact details at reception prior to the meeting;
- if you are displaying Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting, please stay at home, and get a PCR test.

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Separate guidance on attending the meeting is available for officers. Officers attending the meeting are asked to contact the Democratic Support Officer in advance to confirm their arrangements for attendance.

**This meeting will be webcast live at the following link:-**

<http://www.leicester.public-i.tv>

**An archive copy of the webcast will normally be available on the Council's website within 48 hours of the meeting taking place at the following link:-**

<http://www.leicester.public-i.tv/core/portal/webcasts>

## **Making meetings accessible to all**

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Democratic Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at [www.leicester.gov.uk](http://www.leicester.gov.uk) or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

## **Further information**

If you have any queries about any of the above or the business to be discussed, please contact: **Jacob Mann, Democratic Support Officer on 0116 454 5843.** Alternatively, email [Jacob.Mann@leicester.gov.uk](mailto:Jacob.Mann@leicester.gov.uk), or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151.**

## **PUBLIC SESSION**

### **AGENDA**

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#### **FIRE / EMERGENCY EVACUATION**

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Democratic Services staff. Further instructions will then be given.

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

**3. CHAIR'S ANNOUNCEMENTS**

**4. MINUTES OF THE PREVIOUS MEETING**

**[Appendix A](#)**

The minutes of the meeting of the Neighbourhood Services Scrutiny Commission held on 11 March 2021 are attached and Members are asked to confirm them as a correct record.

**5. PETITIONS**

The Monitoring Officer to report on the receipt of any petitions submitted in accordance with the Council's procedures.

**6. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE**

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the Council's procedures.

**7. NEIGHBOURHOOD SERVICES PORTFOLIO OVERVIEW** [Appendix B](#)

The Director of Neighbourhood and Environmental Services submits a presentation outlining the portfolio of the Neighbourhood Services department.

**8. COVID 19 RECOVERY UPDATE**

The Director of Neighbourhood and Environmental Services will present a verbal update on the recovery plans of the Neighbourhood Services department.

**9. WARD ENGAGEMENT AND FUNDING ANNUAL REPORT 2020-21** [Appendix C](#)

The Director of Neighbourhood and Environmental Services submits a report to provide an outline of how ward funding was spent across the city between April 2020 and March 2021. This report seeks to provide an insight into the various projects and initiatives that took place in wards and those that were important to residents locally.

**10. TREE STRATEGY REVIEW** [Appendix D](#)

The Director of Neighbourhood and Environmental Services submits a report to provide members with an update on progress since the introduction of the Tree Strategy which was adopted by the City Council in November 2018.

**11. DRAFT WORK PROGRAMME** [Appendix E](#)

The current work programme for the Commission is attached. The Commission is asked to consider this and make comments and/or amendments as it considers necessary.

**12. ANY OTHER URGENT BUSINESS**