



Leicester  
City Council

Governance Services  
City Hall  
115 Charles Street  
Leicester  
LE1 1FZ

25 June 2025

Sir or Madam

I hereby summon you to a meeting of the LEICESTER CITY COUNCIL to be held at the Town Hall, on THURSDAY, 3 JULY 2025 at SIX O'CLOCK in the afternoon, for the business hereunder mentioned.

*Kamal Adshia*

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**AGENDA**  
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**AUDIO STREAM OF MEETING**

A live audio stream of the meeting can be heard on the following link:

<https://www.youtube.com/@leicestercitycouncildemocr5339>

**1. LORD MAYOR'S ANNOUNCEMENTS**

**2. DECLARATIONS OF INTEREST**

**3. MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 30 April 2025 (Special Meeting, Council), 15 May 2025 (Special Meeting, Council) and 15 May 2025 (Annual Meeting, Council) are available to view at:

[Agenda for Council on Wednesday, 30 April 2025, 5:00 pm](#)

[Agenda for Council on Thursday, 15 May 2025, 5:00 pm](#)

[Agenda for Council on Thursday, 15 May 2025, 5:15 pm](#)

Copies are also available from Governance Services on (0116) 454 6350 or [committees@leicester.gov.uk](mailto:committees@leicester.gov.uk)

**4. STATEMENTS BY THE CITY MAYOR/EXECUTIVE**

**5. PETITIONS**

- Presented by Members of the Public  
Ms Lezley Finch, New Residential Parking Zone in South Highfields Zone E
- Presented by Councillors  
Cllr Bhupen Dave, Parking issues on Melton Road
- Petitions to be debated - None

**6. QUESTIONS**

- From Members of the Public
- From Councillors

7. MATTERS RESERVED TO COUNCIL
  - a) CONTRACT PROCEDURE RULES Pages 1 - 61
8. REPORTS OF REGULATORY AND STANDARDS COMMITTEES
  - a) GOVERNANCE AND AUDIT ANNUAL REPORT 2024-25 Pages 63-69
9. REPORTS OF THE MONITORING OFFICER
10. NOTICES OF MOTION
11. ANY OTHER URGENT BUSINESS

## Information for members of the public

### Fire & Emergency Evacuation Procedure

- The Council Chamber Fire Exits are the two entrances either side of the top bench or under the balcony in the far-left corner of the room.
- In the event of an emergency alarm sounding make your way to Town Hall Square and assemble on the far side of the fountain.
- Anyone who is unable to evacuate using stairs should speak to any of the Town Hall staff at the beginning of the meeting who will offer advice on evacuation arrangements.
- From the public gallery, exit via the way you came in, or via the Chamber as directed by Town Hall staff.

### Meeting Arrangements

- Please ensure that all mobile phones are either switched off or put on silent mode for the duration of the Council Meeting.
- Please do not take food into the Council Chamber.
- Tweeting in formal Council meetings is fine as long as it does not disrupt the meeting. Will all Members please ensure they use their microphones to assist in the clarity of the audio recording.

You have the right to attend, view, formal meetings such as full Council, committee meetings & Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at <https://cabinet.leicester.gov.uk/>, or by contacting us using the details below.

### Making meetings accessible to all

Braille/audio tape/translation - If you require this please contact the Governance Services Officer (production times will depend upon equipment/facility availability).

### Further information

If you have any queries about any of the above or the business to be discussed, please contact:

**Sharif Chowdhury, Senior Governance Support Officer.** email [committees@leicester.gov.uk](mailto:committees@leicester.gov.uk) or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**