

# **Charnwood Ward Community Meeting**

**DATE: Tuesday, 16 September 2014**

**TIME: 6:00 pm**

**PLACE: The Northfield Neighbourhood  
Centre, Brighton Road, LE5 0HA**

## **Ward Councillors**

Councillor Paul Newcombe

Councillor Abdul Razak Osman

## ***Please note, there will be no Information Fair at this meeting***

### **Conduct Guidance**

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

### **Making Meetings Accessible to All**

**Access** – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

#### **Braille / Audio tape / Translation**

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

**Social Media** - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

## **1. INTRODUCTIONS**

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations as required by the Councillors' Code of Conduct.

## **2. APOLOGIES FOR ABSENCE**

## **3. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

## **4. ACTION LOG**

**Appendix A**

The Action Log of the last meeting held on 18 June 2014, is attached and Members are asked to confirm it as a correct record. Any update on actions taken since the last meeting will be reported at the meeting.

## **5. COUNCILLORS' FEEDBACK**

The councillors will provide feedback on local ward issues.

## **6. HIGHWAYS UPDATE**

To receive an update on Highways issues in the ward.

## **7. NEIGHBOURHOOD HOUSING UPDATE**

Tracy McAllistair, Team Leader, Humberstone Neighbourhood Housing Office will provide an update on local housing issues.

## **8. NEIGHBOURHOOD POLICING UPDATE**

To receive an update on Policing issues in the area, including issues around Woodhill.

## **9. CITY WARDEN**

The City Warden will give an update on street scene enforcement issues, particularly in relation to fly-tipping.

## **10. BUDGET**

**Councillors are reminded that under the Council's Code of Conduct they should declare any interest they may have in budget applications.**

The following applications have been received and approved by Councillors prior to the meeting under the 'fast-track' procedure for grant applications with a value of £500 or less.

Bid: 1112

Name of Applicant: NYC Football team

Project Summary: To set up local youth football team to be entered into a 6 a side league at St Margaret's pastures.

Amount approved: £349.74

Bid: 1158

Name of Applicant: Shree Damania Machi Mahajan

Project Summary: To support a Gujarati Community group, to take part in the Rass Garba competition at De Montfort Hall on 7 Sep 2014.

Amount Approved: £490.00

The approved expenditure on grants so far this year for the Ward is £5,205.74 (including the grant(s) approved above) which leaves a balance of £14,100.04 for future applications including those below.

The following applications have been received and are to be considered by the meeting.

**1) Playfair Summer PGL Activity Camp  
Applied for: £1,400.00**

An application (No. 5020) has been received from the Leicester Play Fair to fund 30 young people (10 from Charnwood ward) to attend the Playfair Summer event in Shropshire.  
This application was deferred from the last meeting.

**2) Charnwood Ward Magazine  
Applied for: £2,143.05**

An application (No. 1106) has been received from West Humberstone Gospel Mission to fund a Church magazine to be distributed 3 times a year within the ward, which includes information on local groups and ward events.

**3) FC Wyvern Arms  
Applied for: £450.00**

An application (No. 1122) has been received from FC Wyvern Arms to fund the use of a football pitch.

**4) Daman & Diu Youth Club Cricket  
Applied for: £1,000.00**

An application (No. 5045) has been received from Shahid Mamodmia and Altamash Nazirahamed to fund a 10 month project to play cricket from November 2014 to September 2015 using Community Centres in 3 wards. The project will target youngsters between the ages of 16-24, from the Daman & Diu communities, but will also include youngsters from other communities.

**11. ANY OTHER BUSINESS**

**12. DATES OF FUTURE MEETINGS**

To note that future Community Meetings will be held as follows:-

Tuesday 2 December 2014 at 6.00pm

Monday 9 March 2015 at 6.00pm

**Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you. An evaluation sheet is attached for you use.

**For further information contact**

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[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)



# Appendix A

## CHARNWOOD WARD COMMUNITY MEETING

WEDNESDAY, 18 JUNE 2014

The Spinney, 119 Frisby Road, Leicester, LE5 0DQ

<b>NO</b>	<b><u>ITEM</u></b>	<b><u>ACTION REQUESTED AT MEETING</u></b>
<b>1.</b>	<b>INTRODUCTIONS</b>	Councillor Osman welcomed everyone to the meeting and thanked the management of the venue for making it available for the community meeting. The management had offered a tour of the new facilities to everyone after the meeting.
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b>	An apology for absence was received from Chrissie Field, Housing Area Team Manager, Leicester City Council.
<b>3.</b>	<b>DECLARATIONS OF INTEREST</b>	Members were asked to declare any interests they may have in the business to be discussed. Councillor Osman declared an Other Disclosable Interest in relation to the community ward grant application from the Saracen Archery Society as his son benefited from their activities. Councillor Osman indicated that he would not take part in the discussion on the application.
<b>4.</b>	<b>ACTION LOG</b>	Agreed and Noted.
<b>5.</b>	<b>FOOD PARK UPDATE</b>	<p>Noted that an update would be provided at the next meeting as the Head of Economic Regeneration was unable to attend the meeting.</p> <p>Councillor Osman would write to the Chief Operating Officer to request that someone attended next time to provide an update particularly in relation to the tender to supply the food park, the number of job to be created and details of any grants/awards that may be available to local businessmen.</p>
<b>6.</b>	<b>HIGHWAYS UPDATE</b>	<p>A representative of the Council's Highways Team was unable to be present at the meeting but had sent an update on outstanding issues. It was noted that:-</p> <ul style="list-style-type: none"><li>• No works orders had been issued for pot-hole repairs for the Cottesmore Road area. Pot holes in Duxbury Road were repaired in January 2014.</li></ul>

		<ul style="list-style-type: none"> <li>• Thurlby Road, Woodland Road and Oakley Road had recently had minor patching schemes.</li> <li>• Duxbury Road had a patching scheme some years ago and the areas between the patches had come away and were currently on a Scheme Suggestion List.</li> <li>• There was no planned implementation for traffic improvements to Green Lane Road/Mere Road or the relocation of the bus shelter on Uppingham Road.</li> </ul> <p>Councillors had met the City Mayor to discuss the implementation of bollards on Hayward Road. They would be meeting the City Mayor again to look at items for next year's local environmental works schemes. Preparatory work had started in relation to the activated speed signs on Victoria Road East. They would also raise the issue of pot-hole repairs with the City Mayor.</p> <p>Councillor were unhappy with the time taken to move the bus shelter on Uppingham Road and wanted a representative to attend the next meeting to provide further details.</p>
7.	<b>LASBU CONSULTATION</b>	<p>Noted that the Council's Anti-Social Behaviour Unit had recently carried out 9 days of consultation in the area to identify any concerns and evidence of Anti Social Behaviour in the area.</p> <p>Tracie McAlister undertook to see if the ASB Unit had liaised with the Housing Office to report any concerns raised in the survey.</p>
8.	<b>CITY WARDEN</b>	<p>Chirag Ruda, provided an update of issues dealt with in the Ward since the last meeting details of which were contained on leaflet circulated to those present.</p> <p>Chirag to provide details of the issues arising from the recent consultation on ASB in the Ward to the Neighbourhood Development Manager.</p> <p>Wardens using new powers gained in January to remove eyesores and fly-tipping from private land. Before and after pictures of recent sites dealt with under these powers to remove fly-tipping were</p>

		<p>circulated to the meeting. A site at the rear of the railway line would take longer to deal with as there were a number of owners of the land and each had to be served with notices.</p> <p>Action taken on Hoton Road in relation to dog fouling. Public reported dog fouling problem on Hasting Road</p> <p>Noted that Wardens had worked with scrap metal merchants on Overton Road to reduce number of abandoned waste bins in the area.</p> <p>54 permits for skips and scaffolding dealt with since January.</p> <p>Public reminded that the Council's free bulk waste collection service allowed 5 items to be collected every two months.</p> <p>Public thanked Council for work to improve the environment in the area and requested action on the problem of overgrow trees resulting in pigeon droppings on pavements in East Park Road and Woodhill area near surgery. Chirag undertook to investigate.</p> <p>Noted that installation of alley gates has had a positive effect on reducing reports of ASB. Councillor Osman reported that gates on Halstead Street and Woodhill had been reported to the contractors to see if any modifications could be made to reduce noise levels from opening and shutting the gates.</p> <p>Noted that 1 Fixed Penalty Notice issued for littering. Councillors recognised the need for Wardens to carry out 'education programmes' in relation environmental nuisances but felt equally that enforcement was also an important deterrent. Also noted that Park Enforcement Officers had issued 7 Fixed Penalty Notices for littering on Green Park Road.</p>
<p><b>9.</b></p>	<p><b>NEIGHBOURHOOD POLICING UPDATE</b></p>	<p>Update on local policing issues and crime statistics by Sgt Rob Merrall noted, in particular:-</p> <ul style="list-style-type: none"> <li>• Proceedings taken against 4 people in connection with a fight on Coleman Road – successful prosecution resulting in a sentence of 8 years and a supervision order and 2 further prosecutions pending.</li> </ul>

		<ul style="list-style-type: none"> <li>• Arrest made following attempted abduction on Wood Hill.</li> <li>• Police carried out programme of visits to young people known to be involved in ASB or subject to ASB orders to promote further education of the issues and to advise of ASB will not be tolerated.</li> <li>• The ward had an extra Beacon Officer and 3 Police Community Support Officers would be based at Victoria Road East Neighbourhood Offices – there should be a higher visibility of officers in the ward as a result.</li> <li>• The ASB patrol car had targeted drug related crime in the ward and no problems reported in the Vulcan Road area recently.</li> <li>• 27 house burglaries reported in the last 3 months compared with 27 in the same period in the previous year.</li> </ul> <p>Public asked to report any information on crime to the Police.</p>
10.	<b>NEIGHBOURHOOD HOUSING UPDATE</b>	<p>Tracy McAllistair, Team Leader, Humberstone Neighbourhood Housing Office provided an update on local housing issues. These included:-</p> <ul style="list-style-type: none"> <li>• Charnwood Blocks were going to be jet washed but now looking to undertake a cleaning programme.</li> <li>• High railings to be provided on Tomlin Road to reduce ASB – work to begin in September.</li> <li>• Further programme of door entry system to begin in October.</li> <li>• Lombardy Rise, Oak Street and Ash Street – environmental improvements – remove ivy on flats, re-turf grass, bulb planting.</li> <li>• Programme to start in July of replacing trees where roots causing damage to block paving and replace block paving afterwards.</li> </ul>

		<p>Update on Housing Voids as requested at last meeting noted. 12 current Voids in the Ward. 3 voids for 1-2 months, 5 for 2-3 months and 3 for 3 months or over, 1 void was being used as a decant property (occupied on a temporary basis whilst the tenant's property was being renovated.)</p> <p>Public asked to report instances of Council tenants causing ASB to the Housing Office so that they can be investigated.</p>
<p><b>11.</b></p>	<p><b>BUDGET</b></p>	<p>The total of grants approved in 2013/14 was £16,694.22 and £1,305.78 was carried over to the current year and the opening balance for 2014/15 was £19,305.78.</p> <p>Noted that no grants had been approved by Councillors under the fast-track procedure (grants of £500 or less) since the last meeting:-</p> <p>The following applications were considered by the meeting:-</p> <p>Application 1002 for £1,166. Little Bird School of Stich Craft for a project 'Knitting Communities Together'. Presentation made by applicants. £1,166 APPROVED.</p> <p>Application 5002 for £472.25. Sahara Women's Group for project to improve overall health and wellbeing of South Asian Muslim Women. APPLICATION NOT SUPPORTED as it was more appropriate to seek funding from Leicestershire Health Partnership Trust/NHS.</p> <p>Application 1029 for £1,000. Highfields Community Association to support Highfields Festival 2014 to encourage individuals from different wards of all ages, cultures, religions, backgrounds and ethnicity to come together. £1,000 APPROVED on the basis of a one off grant. Applicants to be advised that a future application would not be supported.</p> <p>Application 5012 for £600. Mammias Community Breastfeeding Support Project for mothers in the Highfields, Evington and Humberstone areas of the City. APPLICATION NOT SUPPORTED as it was more appropriate to seek funding from Leicestershire Health Partnership Trust/NHS.</p>

		<p>Application 5015 for £332.50. Sandcastle Events for Highfields Rangers Community family fun day to promote opportunity for ‘fledgling’ performers to showcase their talent and skills. APPLICATION NOT SUPPORTED as it was not in the ward and there was no evidence that it benefited residents from the Charnwood Ward.</p> <p>Application 1896 for £500. Saracen Archery Society for community archery project. Applicant made a presentation. £500 APPROVED – Councillor Osman did not take part in the discussion following his declaration of an Other Disclosable Interest at the start of the meeting.</p> <p>Application 1894 for £1,300. Community Safety Team for provision of Wood Hill Alley gate. £1,300 APPROVED</p> <p>Application 0006 for £2,000. Highfields Community Association for Highfields Festival 2013. APPLICATION WITHDRAWN</p> <p>Application 1069 for £400. Leicester City Council Parks Services for seeding flowers on Towers Park and Hastings Road Open Space. £400 APPROVED</p> <p>Application 5020 for £1,400. Leicester Play Fair for Summer Activity Camp in Shropshire. Joint application with Braunstone Park and Rowley Fields and Castle wards asking for £1,400 from each ward. Application deferred as it was not clear what benefits would be received by ward residents.</p>
12.	<b>ANY OTHER BUSINESS</b>	<p>Issues raised by the public:-</p> <ul style="list-style-type: none"> <li>a) Land at Lombardy Road – member of public advised to see Tracy McAllistair after the meeting to discuss the issues.</li> <li>b) Play Barn Update – Councillors undertook to ask officers for latest position in relation to funding etc.</li> <li>c) Humberstone Park Bonfire – public strongly felt that this should be centrally funded as it benefited a large community in the area from a number of wards. Councillor Newcombe undertook to raise this with the City Mayor.</li> </ul>

<b>13.</b>	<b>DATES OF FUTURE MEETINGS</b>	Noted that future Community Meetings will be held as follows:-  Tuesday 16 September 2014 at 6.00pm  Tuesday 2 December 2014 at 6.00pm  Monday 9 March 2015 at 6.00pm  The Hastings Road Day Centre was suggested as a possible venue for the next meeting.
<b>14.</b>	<b>CLOSE OF MEETING</b>	The meeting closed at 7.35pm.



# Ward community meetings resident feedback form



Leicester  
City Council

Thank you for attending today's ward community meeting. Please help us by completing this form and handing it to a member of staff. Your thoughts and suggestions are important to us; we will use the information to improve future meetings. All information will be treated and maintained confidentially.

Ward name ..... Date of meeting ...../...../.....

## Q1) How often do you attend ward community meetings? (please tick one only)

- This was my first meeting       I have attended once before  
 I have been a few times       I have been to most meetings

## Q2) Did you think the venue was suitable?

- Yes       No       Not sure

If No, please tell us why .....

## Q3) Please tell us why you attended the meeting (please tick all that are applicable)

- |  |   |
|--|---|
| <input type="checkbox"/> To raise an issue / ask a question      | <input type="checkbox"/> To meet my councillor              |
| <input type="checkbox"/> To see a specific presentation          | <input type="checkbox"/> To meet my local police officer    |
| <input type="checkbox"/> To meet my local city warden            | <input type="checkbox"/> To meet other local residents      |
| <input type="checkbox"/> To help improve the local area          | <input type="checkbox"/> General interest                   |
| <input type="checkbox"/> To find out what's going on in the area | <input type="checkbox"/> To find out about community grants |
| <input type="checkbox"/> To apply for a community grant          | <input type="checkbox"/> Other                              |

If Other, please specify .....

## Q4) Were the agenda and papers easy to read and understand?

- Yes       No       Not sure

If No, do you have any suggestions for improvements? .....

.....

## Q5) How satisfied were you with responses to comments from the last meeting?

- Very satisfied       Satisfied       Dissatisfied       Very dissatisfied

If Dissatisfied or Very dissatisfied, do you have any suggestions on how this can be improved?

.....

.....

**Q6) Were you satisfied with the presentation(s) at the meeting?**

- Very satisfied       Satisfied       Dissatisfied       Very dissatisfied

If Dissatisfied or Very dissatisfied, please indicate why .....

.....

**Do you think ward community meetings:**

**Q7) help to improve communications between residents and the council?**

- Agree       Partially agree       Disagree       Not sure

**Q8) keep you informed about local issues?**

- Agree       Partially agree       Disagree       Not sure

**Q9) enable you to raise issues during the meeting?**

- Agree       Partially agree       Disagree       Not sure

**Q10) Overall, how satisfied were you with the meeting?**

- Very satisfied       Satisfied       Dissatisfied       Very dissatisfied

If Dissatisfied or Very dissatisfied, please indicate why .....

.....

**Q11) Are you likely to attend future ward community meetings?**

- Yes       No       Not sure

If No, please indicate why .....

**Q12) How did you find out about the meeting?**

- Leaflet through door       Advert in local newsletter       City council website  
 Poster in local area       Leicester Mercury       Link magazine  
 Word of mouth       Twitter / Facebook       Mailing list (email)  
 Other (please specify) .....

**Ward community meetings mailing list**

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Name .....

Address .....

Email .....

**Please hand in this form before you leave the meeting. Alternatively visit [www.leicester.gov.uk/wcmchanges](http://www.leicester.gov.uk/wcmchanges) where you will find an online version of this form.**

