



Leicester  
City Council

Minutes of the Meeting of the  
LEICESTER, LEICESTERSHIRE AND RUTLAND POLICE AND CRIME PANEL  
CONFIRMATION HEARING

Held: THURSDAY, 10 AUGUST 2023 at 10:30 am at City Hall, Charles Street,  
Leicester

P R E S E N T:  
Councillor Taylor (Chair)  
Councillor Russell (Vice-Chair)  
Councillor Allnatt  
Councillor Joannou  
Councillor Agath

In Attendance:  
Mr Rupert Matthews – Police and Crime Commissioner  
Ms Claire Trewartha – preferred candidate

Also Present:  
Ms Pretty Patel – Head of Law  
Ms Rachel Heggs – Resourcing Consultant (HR)  
Mrs Anita James – Senior Democratic Support Officer  
Mr Jacob Mann – Senior Democratic Support Officer (shadowing)

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**1. WELCOME AND INTRODUCTIONS**

The Chair welcomed those present and explained the procedure for the meeting.

**2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Blackshaw, Councillor Phillimore, Councillor Clarke, Councillor Loydall and Councillor Wise.

The Chair noted the absence of a number of members who had not given their apologies.

It was confirmed that the meeting was quorate for the purpose of continuing with the business on the agenda.

### **3. DECLARATIONS OF INTEREST**

Members were asked to disclose any pecuniary or other interests they may have in the business to be discussed.

There were no such declarations.

### **4. CONFIRMATION HEARING FOR APPOINTMENT TO THE ROLE OF CHIEF EXECUTIVE OFFICER**

Following notification from the Police and Crime Commissioner of his intention to appoint a preferred candidate, Claire Trewartha to the role of Chief Executive Office the Panel held a Confirmation Hearing in accordance with Schedule 1 of the Police Reform and Social Responsibility Act 2011.

The Panel received a report setting out the powers of the Panel and the process to be followed in the Confirmation Hearing.

The Panel noted the information provided by the Police and Crime Commissioner relating to the appointment of the Chief Executive Officer which included:

- The name of the preferred candidate and her experience and background,
- A statement from the Commissioner stating why the preferred candidate met the criteria of the role,
- The candidates CV (exempt),
- A job description.

The Police and Crime Commissioner addressed the panel and gave an overview of the recruitment process undertaken to select his preferred candidate and stating why the preferred candidate met the criteria for the role.

The Police and Crime Commissioner commended Claire Trewartha to the Panel.

The Panel asked the Police and Crime Commissioner several questions, this included seeking assurance as to the fairness and transparency of approach taken to this appointment.

The Panel then asked a series of robust questions of the candidate related to her professional competence and personal independence, the answers to which enabled Members to evaluate her suitability for the role. At the end of the questioning the Chair thanked the candidate for her responses and provided an opportunity to clarify any responses given.

The Chair announced that the Panel's resolution would be notified to the Police and Crime Commissioner and confirmed in writing as specified by relevant legislation.

The Chair then asked all, but Members of the Panel and the Panel's support officers to withdraw from the meeting.

RESOLVED:

That the press and members of the public be excluded from the meeting during the Panel's deliberations on the grounds their presence would likely involve the disclosure of exempt information as defined in paragraphs 1 and 3 of Schedule 12A of Part 1 of the Local Government Act 1972.

## **5. PRIVATE SESSION**

The Panel held exempt discussions and examined the evidence provided in the Confirmation Hearing session.

The Panel assessed the candidate's ability based upon her suitability to undertake the role.

Members noted the candidate's wealth of experience working in other senior roles and the proficiency she would bring to this role.

Members felt that the candidate was very credible and met the standards of professional competence and personal independence necessary to undertake the role in a confident manner.

On the basis of the information provided by the Police and Crime Commissioner, the candidate's responses to robust and varied questioning and the discussion during deliberations the Panel supported the proposed appointment.

RESOLVED:

That the proposed appointment of the candidate, Claire Trewartha, be supported.

## **6. ANY OTHER URGENT BUSINESS**

There being no further business the meeting closed at 11.32am

