

## RECORD OF DECISION BY CITY MAYOR OR INDIVIDUAL EXECUTIVE MEMBER

1.	<b>DECISION TITLE</b>	Draft Revenue Budget 2024/25
2.	<b>DECLARATIONS OF INTEREST</b>	None.
3.	<b>DATE OF DECISION</b>	13 December 2023
4.	<b>DECISION MAKER</b>	City Mayor
5.	<b>DECISION TAKEN</b>	<p>(1) To publish draft revenue budget proposals in advance of making firm proposals to the Council which meets on 21 February 2024;</p> <p>(2) To advise the scrutiny function that comments on the draft proposals may be made on or before the 8 February 2024.</p>
6.	<b>REASON FOR DECISION</b>	<p>Under the constitution, the full Council is responsible for approving the budget and this is scheduled to take place on 21 February 2024.</p> <p>The City Mayor is responsible for proposing a budget to the Council. In advance of making firm proposals, the constitution requires the preparation of a draft proposal which can be considered by the scrutiny function.</p> <p>The draft proposal is contained in a report. It is noted that this was prepared without the benefit of the provisional local government finance settlement. The final report to Council will reflect the settlement, and any further changes in cash ceilings arising from decisions taken between now and February (as permitted by the constitution).</p>



7.	<p>a) <b>KEY DECISION – Y/N?</b>  b) If yes, was it published 5 clear days in advance? Y/N</p>	No.
8.	<b>OPTIONS CONSIDERED</b>	N/A.
9.	<p><b>DEADLINE FOR CALL-IN</b></p> <ul style="list-style-type: none"> <li>• 5 Members of a Scrutiny Commission or any 5 Councillors can ask for the decision to be called-in.</li> <li>• Notification of Call-In with reasons must be made to the Monitoring Officer.</li> </ul>	N/A – this is a draft recommendation to the Council under Rule 1 (2) of the budget and policy framework procedure rules (part 4C of the constitution).
10.	<p><b>SIGNATURE OF DECISION MAKER</b>  (City Mayor or where delegated by the City Mayor, name of Executive Member).</p>	

