

**Culture and Neighbourhoods Scrutiny Commission  
Work Programme 2024 – 2025**

Meeting Date	Item	Recommendations / Actions	Progress
8 July 2024	<ul style="list-style-type: none"> <li>1) Terms of Reference</li> <li>2) Leicester Museum and Art Gallery – Call-in</li> <li>3) Introduction to Culture and Neighbourhoods Services Scrutiny Commission</li> <li>4) VCSE Delivery Plan</li> </ul>	<ul style="list-style-type: none"> <li>4) A) Members encouraged to attend VCSE event.</li> <li>B) Members to let officers know of any small organisations in their ward that could benefit from the VCSE strategy.</li> </ul>	<ul style="list-style-type: none"> <li>4) A) Invitation will be sent out when ready</li> <li>B) Meetings being worked through with Cllrs to discuss their wards and groups within them.</li> </ul>
22 August 2024	<ul style="list-style-type: none"> <li>1) Culture and Creative Industry Strategy</li> <li>2) Community Safety and ASB informal response.</li> </ul>	<ul style="list-style-type: none"> <li>1) A) Consideration to be given to stencilling directions between attractions on pavements</li> <li>B) Meeting to be convened for members to inform the final report.</li> <li>2) A) City Centre On-Street Issues to be added to the work programme.</li> <li>B) Update on HASBO and CRASBU to be brought back in 12 months - potentially to include Cuckooing</li> </ul>	<ul style="list-style-type: none"> <li>1B) meeting has taken place.</li> <li>2A) Community Safety Update scheduled</li> <li>2B) On forward plan.</li> </ul>

Meeting Date	Item	Recommendations / Actions	Progress
<p><b>4 November 2024</b></p>	<ul style="list-style-type: none"> <li>1) Burial Strategy – Annual Report</li> <li>2) Heritage Lottery Fund (Place Programme Funding)</li> <li>3) Study Zones and Library IT Provision</li> <li>4) Ward Funding Annual Report – Including policy update.</li> </ul>	<ul style="list-style-type: none"> <li>1a) Six-monthly written update on the search for places to be brought to the Commission.</li> <li>1b) Commission to be informed of outcome of CDS Findings.</li> <li>1c) Commission to be updated on workplan for Gilroes Cemetery.</li> <li>1d) Commission to be made aware of findings of the Law Commission</li> <li>1e) Information to be provided on number of graves left in each Cemetery and the financial position.</li> <li>2a) Commission to be kept informed of how communities can bid to be part of the project.</li> <li>2b) If Stage 1 is successful, updates to come to the Commission on the next stage and the findings of the Audience Agency.</li> <li>3a) Report to be brought in 12 months on how sustainable and successful the scheme has been, areas for development, and provisions in case of funding cessation.</li> <li>3b) Information on the age profile of users to be provided to members of the Commission.</li> </ul>	<ul style="list-style-type: none"> <li>1e) Information on number of new graves used circulated to members.</li> </ul>

Meeting Date	Item	Recommendations / Actions	Progress
15 January 2025	<p>1) Draft Capital Programme 2025/26 and Draft General Revenue Budget</p> <p>2) Fly-tipping strategy.</p> <p>3) Museum Strategy - Engagement in Museum Teams</p>	<p>1a) Points made on about the City Mayor's Delegated powers, and the suggestion that the amounts the City Mayor has authority over be reduce so as to give the Council more of a say over how money was used to be taken into consideration.</p> <p>1b) Questions over whether money put aside for flood drainage is sufficient to be directed to the relevant officer.</p> <p>2a) Data on the number of fixed penalty notices (FPNs) to businesses in comparison to households to be shared with members.</p> <p>2b) Consideration to be given as to whether recycling sites needed to be there or if they invited fly tipping.</p> <p>2c) Information to be shared on which wards made the most use of the Love Leicester app.</p> <p>2d) Findings of the review to come back to the Commission, including ward-by-ward correlations.</p> <p>3) Report on outcomes and conclusions to come in 2026, to include consideration for an open weekend.</p>	<p>1b) Members updated via email.</p> <p>2d) Added to forward plan</p> <p>3) Added to forward plan</p>

Meeting Date	Item	Recommendations / Actions	Progress
<b>27 February 2025</b>	<ul style="list-style-type: none"> <li>1) Community Safety Update.</li> <li>2) Library and Community Needs Assessment</li> </ul>	<ul style="list-style-type: none"> <li>1a) Consideration be given to expanding the enforcement area east of London Road (eg. Gotham St and Conduit St).</li> <li>1b) Councillors to be brought on Patch Walks to help them understand the issues.</li> <li>1c) Existing set of city wardens and similar roles in place to be trained and provided with PSPO powers.</li> <li>1d) Report to come to scrutiny in three months' time once implemented to see how this PSPO has worked.</li> <li>1e) Consideration to be given to how to publicise that PSPOs are in place and how incidents could be reported.</li> <li>1f) Analysis of results to be emailed to Commission.</li> </ul>	
<b>3 April 2025</b>	<ul style="list-style-type: none"> <li>1) Tourism Strategy Update</li> <li>2) Tree Strategy</li> <li>3) Museum Strategy including Capital Investment – including Jewry Wall/LMAG</li> </ul>		

### Forward Plan Items (suggested)

Topic	Detail	Proposed Date
Business case for the KRIII café.	Requested at OSC on 30 January 2025 – To go to first meeting of new municipal year	
Public Space protection Orders	Report to come to first meeting of municipal year to see how PSPOs have worked.	
Engagement of Community Organisations	Report on how community organisations could be engaged to help the Council run services as requested at the meeting of 29 January. – To go to first meeting of new municipal year	
Waste Arrangements	To go to first meeting of new municipal year.	
Sports Strategy – Including Active Leicester and Women in Sport – Annual Update	Following discussion at the meeting of 5 December 2023, it was requested that the report come back to the commission around 6-months later when it was fuller and the findings of the seminar were known. It was later decided to combine this with the report on Women in Sport, To include indicators of success, information on bodies that can help promote Women’s engagement in sport, other groups with protected characteristics such as disability sport and data broken down into, for example, age and ethnicity, as suggested at the meeting on 24 October 2023, with a possibility of a Board looking at this.	
Museum Engagement Schemes – Outcome on findings and conclusions.	To include considerations for an open weekend.	
Findings of fly-tipping review.	To include ward-by-ward correlations.	

Grassland Strategy	To include seed and produce exchange and to include areas for recreation and sports.	
Growing spaces strategy		
Festivals and Events Review update		
Heritage Places Funding - National Lottery Heritage Fund – Update on next stage.	To include findings of Audience Agency. If Stage 1 is successful.	
Burial Strategy (6-monthly update)	To include information on the search for places, the work plan for Gilroes Cemetery and the findings of the Law Commission	
Update on HASBO and CRASBU	To be brought back in 12 months from 2024 report.	
Heritage panels, inviting members suggestions for new panels		
CCTV Overview	Moved from November	